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Approved For Release 2005/08/02 : CIA-RDP86-00800R000200110004-1

24 FEB 1977

OTR 77 - 7145

MEMORANDUM FOR: Director of Logistics

ATTENTION : Chief, Real Estate & Construction Division/OL

FROM : Harry E. Fitzwater
Director of Training

SUBJECT : Request for Delegation of Contracting
Authority [] Grounds Maintenance
Services

REFERENCE : Memo to D/L fr DTR (OTR 76-6271) dtd 31 Mar 76;
Same Subject

25X1

1. This memorandum is for your approval as contained in paragraph 3.

2. [] proposes to enter into a grounds maintenance services contract for purposes of securing contractual help to perform seasonal mowing, plowing, minor forestry and other functions [] during the 1977 spring and summer months. It is the intent [] to once again solicit bids for this type of work. Contractual terms and conditions will be the same as shown in the attached (previously forwarded as an attachment to referent).

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3. It is therefore requested that [] be delegated contracting authority for the execution and administration of a grounds maintenance services contract not to exceed \$10,000. Funds in this amount for performing this type of work are currently available in [] Fiscal Year 1977 budget.

25X1

[]
Harry E. Fitzwater

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Attachment

APPROVED : See Covering Memorandum dated
Director of Logistics

Date

DISAPPROVED: _____
Director of Logistics

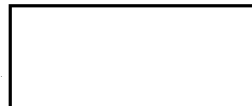
Date

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SUBJECT: Request for Delegation of Contracting Authority -
 Grounds Maintenance Services

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Distribution:

Orig - Return to DTR, w/att
✓2 - D/L, w/1 att

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